

Minutes of the meeting held on  
Monday 14 February 2022 at 7.30pm at Hall for All

**Present:**

Clare Morton (Chair), Peter Ross (PR), Ruth Goodall (RG), Paul Cowley (PC),  
Justin Cohu (JC), Robert Banks (RB), Cynthia Savory (CS)

Apologies received: None

Other attendance: Helen Pearson (Clerk), Peter Bulman (District Councillor),  
Greg Peck (County Councillor) and members of public

**1 Chairman's welcome and to receive apologies for absence**

CM welcomed all to the meeting.

**2 To receive Members' Declaration of interests for meeting tonight and to update declaration of interest forms.**

All councillors reviewed their Declaration of interest forms. It was noted that Councillors, as parishioners, would be impacted by the proposed western link road and off shore cabling.

**3 To approve and sign the minutes of the meeting held on 8 November 2021**

The minutes were signed as an accurate record.

**4 To receive information on matters arising from the minutes not covered elsewhere on the agenda**

Traveller's Site – PR reported that he was made aware of the anti social behaviour which had taken place recently. It was agreed that he, on behalf of WLPC, will report this to PC Colin Bailey. **Action: PR**

WLPC's IT requirements – JC reported that parish council email addresses to be set up for each parish councillor, there would be an initial set-up cost of ca £100 and then an ongoing cost of around £10 a month and it would be beneficial to explore using Google Drive as a centralised online storage system for the Council's documentation. **Action: JC** to progress this option.

**5 To receive and confirm the Asset Register, Risk Register and Internal Controls**

All the documents were reviewed and agreed as an accurate record. The parish council assets had been checked and its conditions noted on the Asset Register.

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**6 To discuss / action offshore cabling projects**

- 6.1 Hornsea Project Three Offshore Wind Farm
- 6.2 Sheringham Shoal Extension Project (SEP) and Dudgeon Extension Project (DEP)

PC reported that the Norfolk Vanguard Offshore Windfarm has been approved and work will start next year. He said Equinor's compound site will be in Attlebridge which will cause concern about the possible increase in traffic around the parish. It was agreed beneficial for PC to speak with them and insist that no traffic goes through the village. **Action: PC** RG reported that Equinor has booked the Hall for All for an exhibition on 8 March.

**7 To discuss / action highway issues**

- 7.1 To discuss the NNDR Western Link
- 7.2 To discuss the A47 Dualling/A47 junction modification
- 7.3 A47 Development Consent Order

RG reported that the pace around the Western Link has slowed down and the public consultation before planning application is starting to lay as they look at environmental issues. G Peck thanked WLPC for their support for Western Link and explained that the business case is being compiled to share with central government in order to receive its funding, with the key message being that majority of people who will be affected by the road, wants it.

RG reported that the A47 DCO examination has ended with very little change to original application unless examiner comes back with any criticism. She said the Western Link liaison meeting was used to review mitigations so it can be included in consultation. NCC has offered a letter of commitment should the Western Link not go ahead or be delayed. It was agreed to request a revision to the wording around the '10% threshold' in the letter. All agreed for the letter to be signed jointly by the NCC officer and Cabinet portfolio holder. **Action: RG**

- 7.4 Parish traffic and improvement plans  
Council was happy with CM's baseline traffic count proposal and rationale, which she will take forward to NCC. **Action: CM**

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Following discussion, it was agreed to produce an article in the Wensum Diary to update parishioners on the discussions and progress made around the various highway issues. The supplement will cost £35. **Action: CM**

**8 To discuss / action plans for Queen's Platinum Jubilee event**

Upon sharing some ideas for the event, it was agreed for a working group to be formed to plan this event. Representing WLPC will be CS and CM.

**Action: CM & CS**

PC reported the parish will be receiving an oak tree to plant to mark the event and one of the suggestions on its location was by Hall for All. This will replace a coronation tree which was felled during the building of the Hall. PC requested that if anyone else comes up with any other possible locations, to share it with him.

G Peck said he has a budget for planting trees and advised the council to apply.

**9 To discuss / agree WLPC's policy on spending on trees / plants**

PR reported that Lady Anne likes the idea of a community wood in principle, but she will need to discuss this with her tenant farmers. She would also like a firm guarantee that it will be maintained. This means that the area will remain private land for community use. All were in agreement to explore the proposal further with Lady Anne. **Action: PR & PC**

CM and PC shared the Council's draft policy on spending on trees / plants and all were in agreement with it. The grants will be funded by Solar/CIL monies. This will be drawn up more fully and circulated. **Action: PC**

**10 To consider the future of three paths; Marl Hill, Dark Lane and Pump Farm to Ringland Road**

**11 To discuss / action permissive paths**

RG proposed for Pump Farm path to be registered as a footpath, Dark Lane to be downgraded from current classification as a road to be for non-motorised vehicles and Marl Hill to have a more substantial, permanent path. It was agreed for RG to find out more about the process of registering a new path. **Action: RG**

With regards to Marl Hill, PC will speak the Hornsea about this possibility. **Action: PC.**

**12 To discuss / agree how the allotment water will be paid via the meter**

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Further clarity was needed about how the water bill will be paid by the tenants as it was recognised that some tenants do not intend to use the water. It was agreed for BB, as portfolio holder, to meet with tenants to discuss this and share the proposal at the next meeting. **Action: BB**

**13 To receive an update on Three Parishes Plan actions**

There was no update.

**14 To discuss / action purchase of speed gun**

Following discussion around the various cost options, it was agreed for JC to try and source a battery pack for the existing speed gun **Action: JC**

**15 To agree date for parish litter pick**

PC reported this will be held on 26 March 2022. More information will be available in Wensum Diary.

**16 To discuss / action request for funding a separate third party report on Roar Dinosaur noise level**

Residents who will be affected by the Roar! Dinosaur Adventure Park proposed developments felt the first noise study commissioned was subjective and biased. They would like an independent study to be undertaken so it can be used as an objective measure in the planning application process. They requested for a contribution by the Council as this is a matter which will affect a sizeable number of residents. Following discussion, it was agreed that the Council will contribute £720 (includes VAT) towards the independent survey, which will be funded by the Solar fund.

**17 To consider planning issues / applications**

**17.1 To consider the following planning applications**

- i) Roar! Dinosaur Adventure Park PA 20220034  
JC to circulate the Council's draft response to the residents who will be impacted, as it will be important to know what mitigations should be included in the response. **Action: JC** It was agreed for noise mitigations to be included in the Parish council's response. P Bulman said he has referred it to Planning Committee which will provide an opportunity to get the conditions imposed. It was agreed that no traffic conditions should be included as unclear what was needed.

**17.2 To consider planning applications received since distribution of the agenda**

- i) Breck Barn Cottage PA 20220100 – no objections.

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17.3 The following planning responses sent since last meeting were ratified;

- i) Weston Hall PA20212189 – no objections
- ii) Weston Hall PA 20212190 – no objections
- iii) Land to west of Ivy House Farm PA 20212188 – no objections but submitted observations
- iv) Weston Hall PA 20212331 – no objections
- v) Weston Hall PA 20220067 – no objections
- vi) Hill Farm PA 20220001 – no objections

17.4 To consider other planning matters  
None

**18 To receive outstanding correspondence and agree action/response**

18.1 To consider the following correspondence:

- i) Norfolk Citizen's Advice – request for donation  
It was agreed that the parish will donate £100.
- ii) CPRE Norfolk – legal cost appeal  
WLPC will not be donating towards the appeal. However, it was agreed that when the annual membership will be renewed, to raise the amount to £50.
- iii) Resident's email about rubbish tip on Post Office Lane  
CM had reported this to NCC Highways who will not take further action but will monitor the situation. The clerk had reported it to BDC's Community Protection Team and are awaiting a response.

18.2 Correspondence received since distribution of agenda  
WLPC has received the donation request from All Saints Church for the sum of £750. It was agreed to pay the full amount under S137 funds.

**Action: Clerk**

**19 To review financial matters**

19.1 To accounts to date for 2021/22 were received.

19.2 The following payment were agreed:

- i) Clerk's salary and expenses (Jan-Feb) - £433.32
- ii) ICO annual fee (direct debit) - £35

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- iii) Hall for All (room hire for parish council meetings) - £243
- iv) Marion Barnes Ltd (payroll provider) - £30
- v) Allotment re: water supply (C Morton) - £164.19 (CIL monies)
- vi) Donation to Gt Witchingham PS' Break dinosaur (C Morton) - £217
- vii) Cheque transfer from Solar account to General account (Plot 2 allotment income was incorrectly bacs to Solar and not General account) - £5
- viii) Covid 19 Financial Assistance Fund (Solar Fund) – TBC

19.3 The following income was noted:

- i) VAT reclaim – £46240
- ii) Allotment - £35

**20 To receive any other business (for information only)**

None

**21 To receive items for the next agenda**

None

**22 To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)**

The council agreed with the recommendations from CM & PR on the appointment of the new clerk from 1 March.

**23 To confirm date of dates of future meetings**

Monday 9 May 2022  
Monday 11 July 2022  
Monday 12 September 2022  
Monday 14 November 2022

Meeting closed at 10.30pm