

Minutes of the meeting held on
Monday 8 November 2021 at 7.30pm at Hall for All

Present:

Clare Morton (Chair), Peter Ross (PR), Ruth Goodall (RG), Paul Cowley (PC), Justin Cohu (JC), Robert Banks (RB), Cynthia Savory (CS)

Apologies received: None

Other attendance: Helen Pearson (Clerk), Peter Bulman (District Councillor), Greg Peck (County Councillor) and members of public

- 1 Chairman's welcome and to receive apologies for absence**
CM welcomed all to the meeting.
- 2 To receive Members' Declaration of interests for meeting tonight and to update declaration of interest forms.**
None raised but all Councillors, as parishioners, would be impacted by the proposed western link road and off shore cabling.
- 3 To approve and sign the minutes of the meeting held on 13 September 2021**
An amendment was noted under item 8.4 to include "It was questioned that the model will be self defeated if more vehicles use the HGV route which will make it slower and so pushed traffic back through the village" Upon amendment, the minutes of 13 September were agreed as an accurate record.
- 4 To receive information on matters arising from the minutes not covered elsewhere on the agenda**
None
- 5 To receive update on water for allotments**
PC reported that water is available to all tenants, and the stop cock will be turned off during the winter months. Whilst the easement is in progress, it was deemed sensible to have the agreement in writing for T Finch to sign. CM will draw up the agreement. **Action: CM**
- 6 To discuss / action offshore cabling projects**
 - 6.1 Hornsea Project Three Offshore Wind Farm
 - 6.2 Sheringham Shoal Extension Project (SEP) and Dudgeon Extension Project (DEP)

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PC had circulated an update prior to the meeting. He explained that all three cables projects in Norfolk are delayed due to legal challenges. Also, MPs from Norfolk, Suffolk and Essex are working together to respond to the ongoing Offshore Transmission Network Review to the Government, Ofgem and National Grid.

7 To discuss / action highway issues

- 7.1 To discuss the NNDR Western Link
- 7.2 To discuss the A47 Dualling/A47 junction modification
- 7.3 A47 Development Consent Order

CM reported that WLPC had a in person meeting with NCC and National Highway, where they explored the issue of what will happen if western link doesn't go ahead and A47 does. Discussion remains ongoing over traffic calming plans and the deadline to reach an agreement is summer 2023. NCC stated that a target of not more than a 10% increase in traffic through the village and on the side roads would be acceptable to them and that road closures would be their lowest priority.

RG reported that Planning Inspector made an unaccompanied site visit to the village including spending time in the carpark at Parson Woodforde to observe traffic conditions. The site visit was to gain an understanding of the village and the Proposed Development, and an understanding of the relation of the village with other parts of the highway network. The Planning Inspector may have further questions for the parish council to answer.

WLPC is keen to get involved in the process and have re-submitted its document covering topics such as side road strategy and traffic mitigation. This may present the parish council with the opportunity to view future documents and respond with comments.

- 7.4 Parish traffic and improvement plans
The council's speed gun, purchased in 2004, requires a new battery at £39 approximately. All agreed to purchase one battery. **Action: CM**

CM reported that two cut out policeman have been purchased to deter motorists from speeding through the village. NCC Highways has advised against placing it on highway land as it will be removed upon receipt of complaints. If it was placed on private land, NCC Highway will have no powers to remove it. Sadly, one was placed on highway land and has been removed.

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CS reported that a parishioner had contacted her over concerns of an overhanging hedge which may affect drivers visibility by a known accident risk area. She reported that NCC has written to the resident requesting it to be cut back.

8 To review allotments including annual rent

It was reported that all plots have been maintained except for one, and therefore in breach of contract. CM will write to the tenant asking them to confirm their intentions towards the plot. **Action: CM** It was noted that there is one parishioner on the waiting list.

At present, the rent is £5 a year for full plot (250m²). Following discussion, it was agreed for rent to be increased to £20 (full plots) for all tenants with effect from 1 April 2022. Rent will be proportioned for tenants with $\frac{3}{4}$ and $\frac{1}{4}$ plots.

It was noted that some plot tenants have sublet out parts of their plots. It was agreed that allotment holders should only be in contract with WLPC and this will apply to tenants who have been sub letted to. CM will issue new contracts to these tenants. **Action: CM**

It was agreed for BB to hold the allotment portfolio.

9 To discuss / action parish planting

The parish council are supportive in funding households, who meet the parish council's criteria, to plant trees and hedges on their properties. PC will draw up a proposal for the council to consider and sign off. **Action: PC**

It was agreed that bulb planting should be a collective initiative with sites chosen in advance.

All were in support of the idea of a community wood, potentially on the land at the end of the playing field. It was agreed for PR to approach Lady Prince Smith for her views. **Action: PR** It was noted that if the wood was developed, a plan to manage the trees would need to be considered including maintenance costs.

BB suggested that the land next to his property could be a potential area for trees to be planted. CM to approach landowner. **Action CM**

10 To receive an update on Three Parishes Plan actions

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CM reported that Norman Wenn and Pip Skips are supportive of the parish skip proposal but needs to check the composition of waste. JC reported that a new recycling centre has opened north of Norwich near Cromer Road, off the NDR. CM will publish this information in the Wensum Diary. **Action: CM**

11 To consider planning issues / applications

- 11.1 To consider the following planning applications
None
- 11.2 To consider planning applications received since distribution of the agenda
None
- 11.3 The following planning responses sent since last meeting were ratified;
- i) Dairy Farm PA 20211467 (Amendments take the form of ‘Conversion of Detached Ancillary Residential Outbuilding into a One-Bedroom Single Storey Dwelling – Revised Proposal’) – objection to the expansion of the footprint of the unit as this further develops an already closely packed site and the purpose of the planning approval condition number 4 was specifically to prevent the exacerbation of an already cluttered site
 - ii) Glebe House PA 20211289 (re-consultation) – no comment
 - iii) Weston Covert PA 20211750 – no objection but has conditions requests
- 11.4 To consider other planning matters
CM said she has reported the latest fire damage at the Traveller Site to S Kenny at BDC.

12 To receive outstanding correspondence and agree action/response

- 12.1 To consider the following correspondence:
- i) To consider donation request received from Gt Witchingham Primary School (£434) for Break’s Learning & Community Programme
It was agreed that the parish will donate £217 from the Solar Fund if the school has obtained a place on the programme. CM will contact the school to find out its current position. **Action: CM**
- 12.2 Correspondence received since distribution of agenda
CM reported that Norfolk PTS can offer whole council training on GDPR, criteria of planning, pre-determination and interests in small communities. It

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will be held in Hall for All. All agreed to take part in the training and CM will confirm training date with Norfolk PTS. **Action: CM**

JC gave his apologies as he had to leave the meeting early due to work commitments.

13 To review financial matters

13.1 To accounts to date for 2021/22 were received.

13.2 The following payment were agreed:

- i) Clerk's salary and expenses (Oct-Dec) - £651.58
- ii) CPRE annual membership renewal - £36
- iii) Allotment water supply - gravel (C Morton) - £325.02 (CIL)
- iv) Lady Prince Smith – rent for playing field - £50
- v) Remembrance Sunday wreath (P Ross) - £20
- vi) Norfolk PTS – new councillor training - £50
- vii) Cheque transfer from General account to Solar account to reimburse water allotment costs paid from Solar account - £1293.93 (CIL)
- viii) Parish traffic management – cut out policeman (C Morton) - £170.34 (CIL)
- ix) Norse (grounds maintenance) - £596.96
- x) Covid 19 Financial Assistance Fund (Solar Fund) – TBC

13.3 The following income was noted:

- i) Precept (second instalment 2021/22) – £3053.50
- ii) CIL (Dairy Farm Barns) - £1510.55

13.4 To consider draft budget for 2022/23

The draft budget was considered and whilst the budget was drafted with 10% precept increase, it was agreed sensible to increase the precept by 20% so that precept income can closely match projected expenditure.

13.5 To set the parish precept for 2022/23

Further to item 13.4, it was agreed that the precept would increase by 20% per property. The exact amount of the precept would be confirmed by email once Broadland District Council had confirmed the tax base. The increase would be approximately £8.54 per Band D property per year. It was acknowledged that the council have had minimal precept increases in previous years as it ran down its reserves.

14 To receive any other business (for information only)

Weston Longville Parish Council
c/o The Parish Clerk, 153 West Acre Drive,
NORWICH, NR6 7HX
Tel: 01603 419355
Email: weston.longville@yahoo.co.uk

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None

15 To receive items for the next agenda

Permissive paths

16 To confirm date of dates of future meetings

Monday 14 February 2022

Monday 9 May 2022

Monday 11 July 2022

Monday 12 September 2022

Monday 14 November 2022

Meeting closed at 9.20pm