

Minutes of the meeting held on  
Monday 13 September 2021 at 7.30pm at Hall for All

**Present:**

Clare Morton (Chair), Peter Ross (PR), Ruth Goodall (RG), Paul Cowley (PC),  
Robert Banks (RB), Cynthia Savory (CS)

Apologies received: Justin Cohu

Other attendance: Helen Pearson (Clerk), Peter Bulman (District Councillor), Greg Peck (County Councillor) and members of public

**1 Chairman's welcome and to receive apologies for absence**

CM welcomed all and noted JC's apologies for the meeting.

All were reminded that the legislation which gave town and parish councils powers to make decisions remotely expired in May 2021 and it was not renewed by the Government. This means councillors are not allowed to vote on agenda items by proxy. Councils must be at quorum and councillors must be present at the council meeting in order to have their vote on any decision-making process, as per pre lockdown times. This applies to all town and parish councils.

**2 To receive Members' Declaration of interests for meeting tonight and to update declaration of interest forms.**

None raised but all Councillors, as parishioners, would be impacted by the proposed western link road and off shore cabling.

**3 To approve and sign the minutes of the meeting held on 12 July 2021 and 9 August 2021**

The minutes were signed as an accurate record.

**4 To receive information on matters arising from the minutes not covered elsewhere on the agenda**

Some parishioners on Morton Lane collaborated on an alternative set of proposals to Roarr! Adventure Park's proposed development plans and shared them with the council and would welcome an opportunity to share it with Roarr! Following discussion, it was agreed that whilst council would be agreeable in facilitating a meeting on their behalf with Cheffins, its presentation is not endorsed by the council. **Action: CM**

CM reported that Roarr! will be having a public consultation on 30 September 2pm-7pm on its plans for the next phase. Roarr offered to share them with

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WLPC beforehand, so it was agreed for CM to offer some dates for their presentation to the council. **Action: CM**

**5 To co-opt new councillor**

C Savory received the majority vote and was co-opted as councillor. She signed the Declaration Acceptance of Office form in the presence of the Clerk to partake as councillor for the rest of the meeting. She was also given the Members' Disclosure of Pecuniary and Other Interests form to complete and to return to clerk for submission to Broadland District Council. CM thanked the unsuccessful applicant for her interest and application.

**6 To receive update on water for allotments**

PC reported water is now available at the allotment and the road where the connection was made, has been made good. The parish council will receive an invoice for this work. **Action: PC**

CM gave an update on the easement and reported that the parish council does not have a copy of the Deeds for the allotment. As the easement is land to land document, the allotment needs to be registered. CM explained what this process entails, and possible costs involved. It was agreed for the CM, on behalf of the parish council, to attempt to register the land. PC offered his assistance should CM require it. **Action: CM**

It was agreed that the cost of installing water supply for the allotment should have been funded from the CIL monies, not from the Solar Fund. The total amount paid by the Solar Fund will be reimbursed by CIL. **Action: Signatory councillor**

**7 To discuss / action offshore cabling projects**

7.1 Hornsea Project Three Offshore Wind Farm  
There was no further update available.

7.2 Sheringham Shoal Extension Project (SEP) and Dudgeon Extension Project (DEP)

PC have an update on the virtual session on the Offshore Transmission Network Review (OTNR) held in July. The session provided an overview of the OTNR including scope and timeline, the National Grid and the fact that SEP and DEP are one of ONTR pathfinder projects. Traffic Management Plan is not available yet.

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PC advised that whilst WLPC is part of the parish council collective who are communicating with Equinor, he felt this group may start to be perceived as preventing progress. PC reminded all that the timescales are enormous and complex, the cable is inevitable as the government need it to meet their green commitments so it will be beneficial to keep Equinor on side, especially as the parish is directly impacted, to see what can be leveraged from them including location of the compound.

## **8 To discuss / action highway issues**

8.1 To discuss the NNDR Western Link  
No update available since July

8.2 To discuss the A47 Dualling/A47 junction modification

8.3 A47 Development Consent Order

RG reported she had circulated the draft responses to all prior to the meeting and gave a summary of discussions held to date with various parties. The draft responses will be submitted on 14 September. PR commended RG for her dedication and excellent draft responses. RG reported that she has had no response from NCC to the council's request to present their traffic management proposals so she will follow this up. **Action: RG**

8.4 Parish traffic and improvement plans

CM reported on the current speed data and noted that traffic volume has increased compared to 2019 baseline. Also it was observed that the higher the volume, the slower the speed.

She reminded all that the current NCC proposal on the table to mitigate the effects of the A47 dualling is for further traffic calming to occur at the south end of the village. However, it was agreed that this may not be best way forward for the parish.

PR added that the HGV route, even if quicker, may be perceived as a more dangerous route due to the cross roads, and that this perception may influence the model. It was questioned that the model will be self defeated if more vehicles use the HGV route which will make it slower and so pushed traffic back through the village. Another option is the possibility of road closures.

All agreed to wait for NCC and HE to present their proposals and use that opportunity to ask about traffic modelling questions. Cllr Peck offered to speak to NCC to chase up this meeting.

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**9 To discuss / action issues on footpaths, trees and hedges**

CM reported she has put an article in Wensum Diary for suggestions on areas to improve. PC said that funding is becoming available but unfortunately the parish has no land of its own to plant on. It was agreed useful to speak to landowners regarding gaps in hedges or hedgerows where they might want filling in.

It was reported that the footpath near Pump Farm can be cleared, and it would be good opportunity to get a working party of volunteers to address it. All were keen to make the footpath useable again.

It was agreed for bulbs to be purchased by WLPC to distribute to parishioners to plant in verges etc. **Action: PC**

**10 To consider planning issues / applications**

**10.1 To consider the following planning applications**

- i) Dairy Farm PA 20211467 (Amendments take the form of 'Conversion of Detached Ancillary Residential Outbuilding into a One-Bedroom Single Storey Dwelling – Revised Proposal')

It was noted that the plans were still not available on the website. CM asked Clerk to contact BDC about this and request an extension of deadline.

**Action: Clerk**

**10.2 To consider planning applications received since distribution of the agenda**  
None

**10.3 The following planning responses sent since last meeting were ratified;**

- i) Roarr! Dinosaur Adventure PA 20211198 – comments submitted on the scoping assessment for EIA
- ii) Beck House PA 20201942 (Appeal against BDC's planning decision) – no withdrawal of previous comments
- iii) Shepherds Business Park PA 20211100 – no objections
- iv) Glebe House PA 20211289 - no objection to the principle of an extension but it should be proportionate to the context and not have an adverse impact on close neighbours.
- v) Dairy Farm PA 20211467 – objection to the expansion of the footprint of the unit as this further develops an already closely packed site and

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the purpose of the planning approval condition number 4 was  
specifically to prevent the exacerbation of an already cluttered site

10.4 To consider other planning matters

None

**11 To receive outstanding correspondence and agree action/response**

11.1 To consider the following correspondence:

i) Norfolk CPRE donation request towards GNLP public examination legal cost (£500)

It was agreed that the council will not be donating on this occasion as the request for public examination is too generalised.

11.2 Correspondence received since distribution of agenda

None

**12 To review financial matters**

12.1 To accounts to date for 2021/22 were received.

12.2 To following payment were agreed:

i) Clerk's salary and expenses (July - Sept) - £672.48

ii) Annual council insurance (BHIB) - £354.91

iii) Covid 19 Financial Assistance Fund (Solar Fund) – TBC

iv) Allotment water pipe connections (C Morton) - £215.38 (Solar account)

v) SAM2 repair (Ringland PC) - £170.10 (CIL)

12.3 To note income

None

12.4 To discuss / action potential CIL expenditure

It was agreed that the water supply to the allotment should be funded by CIL, not by Solar Fund, so any spending to date will be transferred from CIL to Solar Fund (amount of £1293.93) **Action: Signatory councillor**

12.5 To appoint internal auditor

All agreed to appoint S Blythe.

12.6 To consider / agree induction training for new councillor (£50 Norfolk PTS or £60 Norfolk ALC)

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All agreed for CS to attend the course which the Clerk will arrange with CS.

**Action: Clerk**

**13 To receive any other business (for information only)**

The Three Parishes fete was a success.

**14 To receive items for the next agenda**

None

**15 To confirm date of dates of future meetings**

Monday 8 November 2021

**2022**

Monday 14 February 2022

Monday 9 May 2022

Monday 11 July 2022

Monday 12 September 2022

Monday 14 November 2022

Meeting closed at 9.40pm