

Notice of Meeting and Summons to attend – The Annual Parish Council meeting of Weston Longville Parish Council will be held on the rise of the annual parish meeting on Wednesday 5 May 2021 via Microsoft Teams for the purpose of transacting the following business:

To join the meeting, click on the link or copy and paste the link into your internet browser

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmJINDdmYjktNmRjMi00N2U4LTk3MzQtOTY3NTJlMmNmY2Yx%40thread.v2/0?context=%7b%22Tid%22%3a%226bbdd163-5530-4053-a9d5-769c10798a31%22%2c%22Oid%22%3a%2272af7a85-2b37-49bd-9288-a31d1b098b8a%22%7d

1. To Elect Chairman

To sign Declaration of Acceptance of Office

2. Chairman's welcome and to receive apologies for absence

3. To Elect Vice Chairman

To sign Declaration of Acceptance of Office

4. To receive Members' Declarations of interests for meeting tonight and to update declaration of interest forms

Members must declare any personal interests in any items on the Agenda and state whether they also have a prejudicial interest. Members may speak and vote on a matter in which they have a personal interest but must leave the room during discussion of a matter in which they have a prejudicial interest.

5. To approve and sign the minutes of the meeting held on 8 February 2021

6. To receive information on matters arising from the minutes not covered elsewhere on the agenda

7. To review and confirm the following policies:

- Standing Order
- Financial Regulations
- Code of Conduct
- GDPR
- Co-option policy

8. To receive update on water for allotments

9. To discuss / action offshore cabling projects

9.1 Hornsea Project Three Offshore Wind Farm

9.2 Sheringham Shoal Extension Project (SEP) and Dudgeon Extension Project (DEP)

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10. To discuss / action highways issues

- 10.1 To discuss the NNDR Western Link
- 10.2 To discuss the A47 Dualling/A47 junction modification
- 10.3 Parish traffic and improvement plans

11. To consider planning issues / applications

- 11.1 To consider the following planning applications
 - None
- 11.2 To consider planning applications received since distribution of the agenda
- 11.3 To ratify planning responses sent since last meeting
 - None
- 11.4 To consider other planning matters

12. To receive outstanding correspondence and agree action/response

- 12.1 To consider the following correspondence
 - i) Requested donation to the Broadland Tree Warden Network
 - ii) Armed Forces Covenant for Parish Council
 - iii) All Saints Church maintenance donation request
- 12.2 Correspondence received since distribution of agenda

13. To review financial matters

- 13.1 To receive updated accounts for 2021/22
- 13.2 To agree payment of accounts:
 - i) NALC annual subscription - £145.65
 - ii) AGAR training course (NALC) – £30.00
 - iii) Internal audit (SB Auditing) - £40.00
 - iv) New councillor training (Norfolk PTS) - £50.00
 - v) Covid 19 Financial Assistance Fund (Solar Fund) – TBC
- 13.3 To note income:
 - i) CIL (TMA Bark Supplies) – £1772.78
- 13.4 To receive internal audit report and its recommendations
- 13.5 To consider, agree and sign off the Certificate of Exemption 2020-21

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- 13.6 To consider, agree and sign off the Annual Governance Statement 2020-21
- 13.7 To consider, agree and sign off the Annual Accounting Statement 2020-21
- 14. To receive any other business (for information only)**
- 15. To receive items for the next agenda**
- 16. To confirm the date of future meetings:**
 - Monday 12 July
 - Monday 13 September
 - Monday 8 November

H Pearson

Clerk to the Council – May 2021