

**Notice of Meeting and Summons to attend** – The next meeting of the Parish Council will be held at 7.30pm on Monday 13 July 2020 via ZOOM for the purpose of transacting the following business:

Join Zoom Meeting

<https://us02web.zoom.us/j/88379324090?pwd=S2hyVUQ1NENaMUU3MmVnSHJvZkVlQT09>

Meeting ID: 883 7932 4090

Password: 706707

1	<b>To receive Members' Declarations of interests for meeting tonight and to update declaration of interest forms.</b> Members must declare any personal interests in any items on the Agenda and state whether they also have a prejudicial interest. Members may speak and vote on a matter in which they have a personal interest, but must leave the room during discussion of a matter in which they have a prejudicial interest.
2	<b>To approve and sign the minutes of the meetings held on 11 May 2020</b>
3	<b>To receive information on matters arising from the minutes not covered elsewhere on the agenda</b>
4	<b>To consider and approve new policies:</b> 4.1 Staff sickness policy 4.2 Operation London Bridge
5	<b>To receive an update on the Allotments</b>
6	<b>To discuss highways issues</b> 6.1 To discuss the NNDR Western Link 6.2 To discuss the A47 Dualling 6.3 To receive an update on traffic calming 6.4 To discuss traffic volume and speed 6.5 To receive an update on Dark Lane 6.6 To receive a report on the meeting with Norfolk County Council Highways
7	<b>To consider planning issues / applications</b> 7.1 To consider the following planning applications  None

**Notice of Meeting and Summons to attend** – The next meeting of the Parish Council will be held at 7.30pm on Monday 13 July 2020 via ZOOM for the purpose of transacting the following business:

7.2	To consider planning applications received since distribution of the agenda
7.3	To ratify planning responses sent since the last meeting:  Atlas Works
7.4	To consider other planning matters  Travellers site appeal
<b>8</b>	<b>To receive outstanding correspondence and agree action/response</b>
8.1	Parish partnership
8.2	Correspondence received since distribution of agenda
<b>9</b>	<b>To review financial matters</b>
9.1	To receive the updated accounts for 2020/21
9.2	To agree payment of accounts: i) Clerk salary and expenses (inc laptop)- £822.80 ii) HMRC (clerk tax) £61.00 iii) Financial Assistance Fund (Solar Fund) £TBC iv) Cringleford Parish Council (use of ZOOM in May and July) £10 v) Emma Stone (internal audit) £40 vi) All Saints PCC from S137 fund (grounds maintenance - agreed at May meeting) £500 vii) Norfolk PTS (induction training and financial training for new clerk) £95
9.3	To note income:
9.4	To consider and agree the annual governance statement 2019-20
9.5	To consider and agree the annual accounting statement 2019-20
9.6	To consider the CIL report
<b>10</b>	<b>To receive items for the next agenda</b>
<b>11</b>	<b>To confirm the date of future meetings:</b>  Monday 14 September Monday 9 November

Weston Longville Parish Council  
c/o The Parish Clerk, 73 The Cains,  
Taverham, Norwich, NR8 6FU  
Email: [weston.longville@yahoo.co.uk](mailto:weston.longville@yahoo.co.uk)

**Notice of Meeting and Summons to attend** – The next meeting of the Parish Council will be held at 7.30pm on Monday 13 July 2020 via ZOOM for the purpose of transacting the following business:

12	<b>To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).</b>
13	<b>To approve the appointment of the new Parish Clerk</b>

*Sonya Blythe*  
Clerk to the Council – July 2020