

Minutes of the meeting held on
 Monday 10 February 2020, 7.30pm in the Hall for All, Weston Longville

	<p>PRESENT: Clare Morton (Chair), Peter Ross (PR), Ruth Goodall (RG), Paul Cowley (PC), Justin Cohu (JC) , Robert Banks (RB), Barrie Keen (BK).</p> <p>Other attendance: Sonya Blythe (clerk) Members of the public Peter Bulman (District Councillor) Greg Peck (County Councillor)</p>
1	<p>Chairman’s welcome and to receive apologies for absence</p> <p>None received.</p>
2	<p>To receive Members’ Declarations of interests for meeting tonight and to update declaration of interest forms.</p> <p>None raised but all Councillors as parishioners would be impacted by the western link road.</p>
3	<p>To approve and sign the minutes of the meetings held 11 November 2011</p> <p>The minutes of 11 November were signed as an accurate record.</p>
4	<p>To receive information on matters arising from the minutes not covered elsewhere on the agenda</p>
4.1	<p>Allotments – PC gave an update on installing a water supply to the allotments. Holes had been dug to find a suitable connection point but Anglian Water had responded to say that the main was private. PC was now working to find a different place to connect. Costings could be obtained once the connection point was known. ACTION PC.</p>
4.2	<p>CM reported that a document from 1981 had been obtained regarding access rights to the allotments. This appeared to show the parish council purchased the land with right of access at all times for vehicles and non-vehicles.</p> <p>A parishioner raised the fact there had been problems with accessing the allotments in the past and asked for a timescale to improve this. CM responded that the document had only been received the day before; she intended to send it to Clarion within the next week. If they agreed that the information in the document was accurate then this would be shared with allotment holders and nearby residents and tenants. ACTION CM.</p>
5	<p>To review and confirm the Asset Register, Risk Register and Internal Controls</p> <p>The updated asset register, risk register and internal control were received.</p>

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	<p>The Clerk highlighted changes that had been made since the last time the documents were considered.</p> <p>RB reported on the condition of the village sign and notice board as acceptable. CM and RB agreed to risk assess the remaining assets before the next meeting. ACTION CM/RB</p> <p>The documents were accepted.</p>
6	<p>To receive an update on a Speed Watch on the B1535</p> <p>BK reported that Norman Reeve from Community Speed-Watch had organised a monthly speed-watch in the parish. Vehicles travelling in excess of 46mph in a 40mph speed limit would be reported to the police. In the two checks carried out so far, four vehicles had exceeded this limit. NR would provide speedwatch signs for existing signposts within the parish.</p> <p>BK advised that he was meeting with Westcotec in the next week to agree the final two locations for the SAM2 camera. ACTION BK.</p> <p>Finally he noted that he had spoke with Highways regarding the existing 40mph road signs, which were both dirty and not in prominent positions.</p>
7	<p>To receive a report on the Local Chairs meeting</p> <p>PR reported that the December meeting had been cancelled. A new meeting would be organised for March.</p>
8	<p>To receive an update on the revised parish plan</p> <p>RG reported that all survey's had been distributed and collected back. 123 responses had been received from the 210 that had been distributed. All were now being entered into a database and the data would be assessed from March.</p>
9	<p>To discuss highways issues</p> <p>9.1 To discuss the A47 Dualling An email had been circulated by RG updating Councillors on proposals that had arisen from meetings Norfolk County Council, parishioners, and the Western Link Liaison meeting. The document proposed asking Highways England to install an interchange rather than two roundabouts on the A47. This would take traffic from the dual carriageway and on to the western link without offering vehicles the opportunity to turn on to Wood Lane or on to the HGV route. Council supported this suggestion and would write a formal proposal, based on the draft document viewed supplied by John Hurst.</p>

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ACTION RG/CM.

9.2 To discuss the NNDR Western Link
PC reported that the Public Rights of Way Forum had been looking at rights of way, footpaths and bridleways in the area. They were focused on looking for additional public rights of way to allow greener travel from the parish, which Council supported.

RG raised the proposed road closures that council had discussed previously, as these would make using the village as a rat-run unattractive. The road closures would make the parish "access-only", and so there would still be access to the village hall, Parson Woodforde etc. Following discussion, Council agreed to request that the road closure mitigation should be considered by parishioners alongside the formal Highways consultation. RG to approach highways to request this. If agreed parishioners would be advised of WLPCs reasoning beforehand. **ACTION RG.**

Item 13.5 was taken at this point. A grant request for £500 had been received to fund a detailed bat survey across the proposed Western Link route. This would study Barbastelle bats and their habitat to ensure that appropriate independent surveys would be carried out to protect them before and during construction. Councillors confirmed that that they did not wish to stop construction of the western link as it was best for the long term protection of the parish, but they wanted to ensure that that all surveys had been carried out appropriately to allow proper mitigation for wildlife. CM reminded Councillors that almost £20k remained in the solar fund for environmental projects, which this request fulfilled.

Following debate, council agreed to donate £500 from the solar fund. They requested to view the final report when available. **ACTION CM.**

9.3 To discuss traffic calming
David Allfrey (NCC) had advised RG that an access-only route would be hard to enforce with ANPR and therefore would fail to achieve its aim. Physical restrictions were possible but these had been previously unsupported by parishioners. In addition clear access would be required for the fire service. This was therefore not an option.

CM and BK had downloaded the data from the first SAM2 monitoring period. This showed that 81% of traffic travelled at less than 30mph but at no point did the average speed in the 20mph areas go below 23mph. Three vehicles had been recorded travelling at 50-55mph. The cameras would be moved around the parish to obtain more data.

Council agreed they were in favour of pursuing wide speed humps (road pavements) in several locations to slow traffic whilst waiting for the western link. Locations to be discussed with parishioners and then proposed to David Allfrey.

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10	Village Hall and play area
10.2	<p>a) To receive an update</p> <p>RG reported that the floor had been resurfaced. A leak had started coming through the roof which the builders had been approached about.</p>
11	To receive an update on Greener Weston
11.1	<p>PC raised the 2050 climate targets and the need to plant more trees. CM had written an article in the Wensum Diary which had elicited one response. PC to meet with that person to discuss. It was noted that solar money could also be used towards this target. ACTION PC.</p>
11.2	<p>PC advised that a litter pick had been carried out with two volunteers but it had been difficult to collect all litter with just two people. A formal litter pick with more volunteers would be arranged. ACTION PC.</p>
12	To consider planning issues / applications
12.1	<p>To consider the following planning applications:</p> <p>None.</p>
12.2	<p>To consider planning applications received since distribution of the agenda</p> <p>None.</p>
12.3	<p>To ratify planning responses sent since the last meeting</p> <p>20200018, Change of Use of Agricultural Building to Dwelling - Dairy Farm Barns, Morton Lane. No objection.</p>
12.4	<p>To receive an update on the Royal Norwich Golf Club licence appeal.</p> <p>CM advised that she would attend to attend the Magistrates Court on 11 February 2020 to sign the agreement that had been made with the gold club, which councillors had previously agreed via email. This stated that they would make best endeavours to keep outside doors closed after 9pm when there was a DJ or live music. The only time music would be played with the door open after this time would be if it was ambient restaurant music. Thanks were recorded to CM and JC for obtaining the agreement. ACTION CM.</p>
13	To receive outstanding correspondence and agree action/response

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13.1	Greater Norwich Local Plan – RG and PR had attended a consultation meeting. A full parish response would be drafted. This would focus on the indirect impact on the parish from large developments outside of the village, which would make the western link essential as through traffic on existing links would increase. PB advised that he would support the comments that the PC submitted. ACTION RG, PC and CM.
13.2	Jerome Mayhew MP had written to request a meeting with the parish. It was agreed this would be advantageous. CM to arrange.
13.3	Traveller Site. Steve Kenny from Broadland Council had reported that the appeal was still with the Planning Inspectorate who were awaiting an expert inspector as the matter was specialised. Regarding the second issue with the showman, an application had now been submitted but had not yet been consulted on.
13.4	The Walsingham Way Pilgrimage had written asking permission to erect signs to mark the route. Council had no objections. Clerk to advise.
13.5	Bats on the Western Link / grant request – discussed under item 9.2.
14	To review financial matters
14.1	The updated accounts were noted.
14.2	The following payments were agreed: <ul style="list-style-type: none"> i) Clerk salary and expenses - £495.86 (standing order of £459.80 paid on 1 January, cheque for £36.06) ii) HMRC (clerk tax) £121.40 iii) Ward Gethin Archer – legal advice £300 (solar fund account) iv) Information Commissioner Office annual fee (DD) £35 v) Clare Morton – Magistrates Court fee £60 (solar fund account) vi) Ladywell Accountancy (annual payroll) £38 vii) Robert Banks (locks for SAM2 posts) £45.57 (CIL money)
14.3	The following income was noted: £988.84 HMRC VAT refund
14.4	To consider ideas for using the wind turbine fund It was agreed to consider this at a later date once the parish plan responses had been considered.
15	To receive any other business (for information only) None raised.

Weston Longville Parish Council
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16	To receive items for the next agenda None.
17	To confirm the date of future meetings: Monday 11 May Monday 13 July Monday 14 September Monday 9 November
18	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). Councillors agreed and the public were asked to leave.
19	To receive a staffing update and consider recruitment options CM reported that the Clerk had handed her notice in, effective from 31 March 2020. Councillors agreed the terms of recruitment. Clerk to advertise. Meeting closed 10.10pm.