

Notice of Meeting and Summons to attend – The Annual Parish Council meeting of the Parish Council will be held at 7.30pm on Monday 10 February 2020 in the Hall for All, **Weston Longville** for the purpose of transacting the following business:

1	Chairman's welcome and to receive apologies for absence
2	To receive Members' Declarations of interests for meeting tonight and to update declaration of interest forms. Members must declare any personal interests in any items on the Agenda and state whether they also have a prejudicial interest. Members may speak and vote on a matter in which they have a personal interest, but must leave the room during discussion of a matter in which they have a prejudicial interest.
3	To approve and sign the minutes of the meetings held on 11 November 2019
4	To receive information on matters arising from the minutes not covered elsewhere on the agenda
5	To review and confirm the Asset Register, Risk Register and Internal Controls (Clerk)
6	To receive an update on a Speed Watch on the B1535
7	To receive a report on the Local Chairs meeting (if any)
8	To receive an update on the revised Parish Plan (Ruth Goodall)
9	To discuss highways issues
9.1	To discuss the NNDR Western Link
9.2	To discuss the A47 Dualling
9.3	To receive an update on traffic calming
10	Village hall and play area a) To receive an update (Ruth Goodall)
11	Greener Weston a) To receive an update
12	To consider planning issues / applications
12.1	To consider the following planning applications

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	None
12.2	To consider planning applications received since distribution of the agenda
12.3	To ratify planning responses sent since the last meeting: 20200018, Change of Use of Agricultural Building to Dwelling - Dairy Farm Barns, Morton Lane. No objection.
12.4	To receive an update on the Royal Norfolk licence appeal
13	To receive outstanding correspondence and agree action/response
13.1	Greater Norwich Local Plan
13.2	Jerome Mayhew MP
13.3	Traveller Site
13.4	Walsingham Way Pilgrimage
13.5	Bats on the Western Link / grant request
14	To review financial matters
14.1	To receive the updated accounts for 2019/20
14.2	To agree payment of accounts: i) Clerk salary and expenses - £495.86 (standing order of £459.80 paid on 1 January, cheque for £36.06) ii) HMRC (clerk tax) £121.40 iii) Ward Gethin Archer – legal advice £300 (solar fund account) iv) Information Commissioner Office annual fee (DD) £35 v) Clare Morton – Magistrates Court fee £60 (solar fund account) vi) Ladywell Accountancy (annual payroll) £38
14.3	To note income: £988.84 HMRC VAT refund
14.4	To consider ideas for using the wind turbine fund
15	To receive any other business (for information only)
16	To receive items for the next agenda

Weston Longville Parish Council
c/o The Parish Clerk, 73 The Cains,
Taverham, Norwich, NR8 6FU
Email: weston.longville@yahoo.co.uk

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17	To confirm the date of future meetings: Monday 11 May Monday 13 July Monday 14 September Monday 9 November
18	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
19	To receive a staffing update and consider recruitment options

Sonya Blythe
Clerk to the Council – February 2020