

Minutes of the meeting held on
 Monday 11 November 2019, 7.30pm in the Hall for All, Weston Longville

	<p>PRESENT: Clare Morton (Chair), Peter Ross (PR), Ruth Goodall (RG), Paul Cowley (PC), Justin Cohu (JC) (from 20.05), Robert Banks (RB), Barrie Keen (BK).</p> <p>Other attendance: Sonya Blythe (clerk) Members of the public Peter Bulman (District Councillor)</p>
1	<p>Chairman’s welcome and to receive apologies for absence</p> <p>Apologies had been received from Justin Cohu who would arrive late.</p>
2	<p>To receive Members’ Declarations of interests for meeting tonight and to update declaration of interest forms.</p> <p>None raised but all Councillors as parishioners would be impacted by the western link road.</p>
3	<p>To approve and sign the minutes of the meetings held on 9 September 2019 and 7 October 2019</p>
3.1	<p>The minutes of 9 September were signed as an accurate record subject to the following amendment: Item 8.1 “... responses had been received so far”</p>
3.2	<p>The minutes of 7 October extra meeting were signed as an accurate record of the meeting, subject to the following amendments:</p> <ul style="list-style-type: none"> – Item 3.3 – bullet points 12 and 13. Text should be removed and replaced with item 13 on the appendix, which had been submitted to NCC and had been attached to the minutes.
4	<p>To receive information on matters arising from the minutes not covered elsewhere on the agenda</p>
4.1	<p>None raised.</p>
5	<p>To receive updates on Dark Lane and water for allotments</p> <p>PC gave the following updates:</p>
5.1	<p>Dark Lane – hedging had been felled on Dark Lane which looked like it could be made into an access route. In the last week more trimming has been carried out and a small tree had been felled to make the gap wider. There was no information available on who had done this. A discussion was held around reporting this to Norfolk County Council</p>

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5.2	<p>(NCC) in case the potential route was taken further and to establish the status of the route. RG raised whether this could be turned back into a footpath / bridleway status as that was how the route was currently used. Agreed to approach NCC – CM/PC to action.</p> <p>Allotments – Anglian Water had advised that they did not have a record of the stopcock on the allotments, therefore it had to be dug out and then photographs forwarded to them. PC to progress.</p>
6	<p>To receive an update on the tree warden network</p> <p>PC advised that the Tree Network regional forum had been held in October, which he had attended. It was agreed to subscribe to the tree network warden annually in future for £25.00. PC to provide invoice annually.</p>
7	<p>To receive a report on the Local Chairs meeting</p> <p>The minutes of the meeting had been circulated in advance of the meeting. PR read out a summary of the issues addressed. RG asked for more detail on the food hub at Easton; PR advised that legal action had been taken by Easton Parish Council as the only current occupant of the site had breached the planning conditions. Future issues would be addressed through six-weekly meetings of the interested parties The next chairs meeting had been arranged for 5 December 2019.</p>
8	<p>To receive an update on the revised parish plan</p> <p>RG reported that paper copies would be distributed to all involved parishes this week and collected again w/c 25 November 2019. However parishioners were encouraged to complete it online where possible.</p>
9 9.1 9.2	<p>To discuss highways issues</p> <p>To discuss the NNDR Western Link</p> <p>RG reported that WLPC had submitted a list of mitigation measures to NCC for consideration. It was noted that several traffic monitoring devices had been installed around the parish within the last month, which were being used for NCCs business case for building the road. The next meeting of the Western Link Liaison Group would take place on 21 November.</p> <p>To discuss the A47 Dualling</p> <p>CM had received an email from a neighbouring parish council advising that several parishes had been invited to separate meetings with the project manager of the A47</p>

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<p>9.3</p>	<p>dualling to start their statutory consultation. WL had not been invited. More details of the plans would be received after the general election. RG to contact the organiser to establish why WL had not been invited.</p> <p>To discuss traffic calming</p> <p>CM reported that a 53.1% response rate had been received from parishioners to the traffic calming questionnaire (69 responses from WL and 12 from neighbouring areas). No one suggestion had been approved of by a large majority by parishioners, but the most supported option was to make routes from Marl Hill and Paddy's Lane into the parish access only routes. It was noted that at the previous meeting parishioners had raised their biggest concern as speed, which should be addressed by traffic calming as well as the volume of traffic.</p> <p>A discussion of the options followed:</p> <ul style="list-style-type: none"> - Speed humps were considered but there was concern regarding the noise caused by these to the nearest properties. It was agreed that wide raised road pavements would be acceptable as these made considerably less noise than the small humps and effectively reduced traffic speeds, as evidenced at Mattishall. CM to approach NCC to request raised pavements as a preferable option with pavements through the parish being reinstated at the same time, at the same height. - Access only roads – this would cause enforcement and exemption issues as it would be reliant on the public following the rules, would be difficult to enforce and would distribute the traffic to other inhabited roads. It was agreed that this would only be taken forward for further consideration if traffic monitoring could be electronically managed by an ANPR system - Traffic lights through the route in the existing “narrows”;-it was thought these would cause a significant queue back through the village and the one-way system this would create would potentially make traffic speeds increase. <p>Taking the above into account, it was agreed to request raised road pavements at strategic locations throughout the parish, and ask if ANPR enforcement was possible for any access only option. The Chief Constable would also be approached to establish why officers were not allowed to enforce 20mph limits. ACTION CM.</p>
<p>9.4</p>	<p>To consider the shared speed camera</p> <p>CM advised that currently WLPC had a 1/5 share in a roving camera with other parish councils, plus had recently purchased a SAM2 camera for which training had been booked. Consideration was given to purchasing another camera which CM would investigate. Clerk to investigate speedwatch training for Councillors.</p>
<p>10</p>	<p>Village Hall and play area</p>

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10.1	<p>a) To receive an update</p> <p>RG reported that the hall had been redecorated and the floor would be re-sealed in January. Upgrades to the play area would be considered in the new year.</p>
10.2	<p>Village notice board – The village notice board was in a state of disrepair. It was agreed that it should be replaced using CIL or solar/ wind farm funds, with an additional noticeboard being installed in the village hall carpark, and a map by the parish footpath. CM to investigate costs.</p>
11	<p>To receive an update on Greener Weston</p>
11.1	<p>RG enquired who was now responsible for organising litter picks in the parish. PC would discuss and report back.</p>
12	<p>To consider planning issues / applications</p>
12.1	<p>To consider the following planning applications:</p> <p>None.</p>
12.2	<p>To consider planning applications received since distribution of the agenda</p> <p>20191680, Unit 2,Emmerson Industrial Estate, Norwich Road - Siting of Steel Building for Use as Office</p> <p>No objection.</p>
12.3	<p>To ratify planning responses sent since the last meeting</p> <p>Norfolk Minerals and Waste Local Plan: Preferred Options – comments had been submitted.</p>
13	<p>To receive outstanding correspondence and agree action/response (Clerk)</p>
13.1	<p>Norfolk Fire & Rescue Service’s draft Integrated Risk Management Plan. Noted – CM to ask for guidance for householders to be published in the Wensum Diary.</p>
13.2	<p>Norfolk County Council Budget Consultation for 2020/21 – Noted.</p>
13.3	<p>Norwich Magistrates Court summons letter regarding golf club noise – the appeal to request that music should stop at 11pm and that windows should be closed during events so that noise was not tunnelled towards the village had been booked for 26</p>

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13.4	<p>November, JC and CM to attend.</p> <p>Dinosaur Park noise – parishioners had commented on recent loud firework activity from ROAR dinosaur park. CM had investigated and established that there were no rules regarding fireworks on private property. A complaint could be made to Environmental Health if it was a frequent occurrence. CM to ask for advance notice in the future so that the dates could be added to the Wensum Diary for parishioner information.</p>
14	<p>To review financial matters</p> <p>14.1 The updated accounts were noted.</p> <p>14.2 The following payments were agreed:</p> <ul style="list-style-type: none"> i) Clerk salary and expenses - £502.54 (standing order of £459.80 paid on 1 October, cheque for £42.74) ii) HMRC (clerk tax) £121.40 iii) Lady Ann Prince-Smith (field rent) £50 iv) CPRE (annual fees) £36 v) Peter Ross (remembrance day wreath) £25 vi) Norse (grounds maintenance) £541.46 vii) Paul Cowley (tree warden network meeting) £15 <p>14.3 Income was noted as follows:</p> <ul style="list-style-type: none"> i) Precept £2750 ii) Allotments £30 iii) Parish partnership 50% refund £1664 <p>14.4 It was agreed that CM or PC would contact the bank to ascertain if the solar funds could be moved into an account that earned interest.</p> <p>14.5 To consider the draft budget for 2020/21</p> <p>The draft budget was considered. Following a discussion, the budget was agreed as drafted with the proposed 5% increase.</p> <p>14.6 To set the parish precept for 2020/21</p> <p>Further to item 14.5, it was agreed that the precept would increase by 5% per property. The exact amount of the precept would be confirmed by email once Broadland Council had confirmed the tax base. The increase would be approximately £1.67 per Band D property per year.</p>
15	<p>To receive any other business (for information only)</p>

Weston Longville Parish Council
c/o The Parish Clerk, 73 The Cains,
Taverham, NORWICH, NR8 6FU
Tel: 01603 946937
Email: weston.longville@yahoo.co.uk

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	None raised.
16	To receive items for the next agenda None.
17	To confirm the date of future meetings: Monday 10 February 2020 Meeting closed at 9.50pm.