

Notice of Meeting and Summons to attend – The Annual Parish Council meeting of the Parish Council will be held on the rise of the annual parish meeting on Monday 13 May 2019 in the Hall for All, Weston Longville for the purpose of transacting the following business:

	Councillors will be asked to sign their declarations of acceptance of office before taking their seats.
1	To Elect a Chairman To sign declaration of acceptance of office
2	Chairman's welcome and to receive apologies for absence
3	To Elect a Vice-Chairman
4	To receive Members' Declarations of interests for meeting tonight and to update declaration of interest forms. Members must declare any personal interests in any items on the Agenda and state whether they also have a prejudicial interest. Members may speak and vote on a matter in which they have a personal interest, but must leave the room during discussion of a matter in which they have a prejudicial interest.
5	To approve and sign the minutes of the meeting held on 11 February 2019
6	To receive information on matters arising from the minutes not covered elsewhere on the agenda
7	To adopt the Power of General Competence
8	To review Councillor portfolios
9	To re-confirm the following policies: <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Code of Conduct • General Data Protection Regulations
10	To receive a report on the Local Chairs meeting (if any)
11	To receive an update on the revised Parish Plan
12	To discuss Highways issues
12.1	To receive an update on:

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12.2	<ul style="list-style-type: none"> • The NNDR Western Link • The A47 Duelling <p>To discuss traffic calming</p>
13	<p>Village Hall and play area</p> <p>a) To receive an update</p>
14	<p>To receive an update on Greener Weston</p>
15	<p>To consider planning issues / applications</p> <p>To consider the following planning applications:</p>
15.1	<p>20190649 - SPC Atlas Works, Norwich Road, Lenwade. Demolition of Existing Warehouse and Construction of a New Building Comprising of 7 no. Units for B1 and B2 Use and Provision of Associated Parking</p>
15.2	<p>20190697 - Parsons Nook (formerly Old Dairy annexe), Morton Lane. Variation of Condition 4 of Planning Permission 20172197 - To allow Parsons Nook to be used as residential annexe.</p>
15.3	<p>To note appeal and consider response: APP/K2610/W/ 19/3226114 - Field Maple Barn, Weston Green Road. Single Storey Detached Annexe</p>
15.4	<p>To receive an update on the Honingham Road traveller pitch planning issue</p>
15.5	<p>To consider applications received since publication of the agenda</p>
16	<p>To receive outstanding correspondence and agree action/response (Clerk)</p>
16.1	<p>Green belt for Norwich</p>
16.2	<p>Environment Agency</p>
16.3	<p>To consider correspondence received since publication of the agenda</p>

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17	To review financial matters
17.1	To receive the updated accounts.
17.2	To agree payment of accounts: <ul style="list-style-type: none"> i) Clerk salary and expenses - £546.43 ii) HMRC – Clerk tax £121.20 iii) Norse (grounds maintenance) £641.46 iv) Rosamund Finch (litter picking equipment) £113.22 v) Emma Stone (internal audit) £40 vi) Norfolk Association of Local Councils (annual fees) £137.75 vii) To note: Wensum Diary (Western Link leaflets) £95 (paid in March 2019 outside meeting)
17.3	To note income: <ul style="list-style-type: none"> CIL £6684.87 Precept £2750 Norfolk Foundation Grant award £2646 (for parish plan)
17.4	To sign the new contract for Norse grounds maintenance
17.5	To sign the direct debit form for future payments to the Information Commissioner Office
17.6	To consider grant applications: <ul style="list-style-type: none"> All Saints Church £500 for grounds maintenance Norfolk Accident Rescue Service
17.7	To agree new bank signatories
17.8	To consider and agree the annual governance statement 2018-19
17.9	To consider and agree the annual accounting statement 2018-19
17.10	To discuss the future use of wind turbine and CIL money.
18	To receive any other business (for information only)
19	To receive items for the next agenda
20	To confirm the date of future meetings:

Weston Longville Parish Council
c/o The Parish Clerk, 73 The Cains,
Taverham, Norwich, NR8 6FU
Email: weston.longville@yahoo.co.uk

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	Monday 8 July Monday 9 September Monday 11 November
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Sonya Blythe
Clerk to the Council – May 2019