

Weston Longville Parish Council  
c/o The Parish Clerk, 73 The Cains,  
Taverham, NORWICH, NR8 6FU  
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Minutes of the meeting held on  
Monday 11 February 2019, 7.30pm in the Hall for All, Weston Longville

**PRESENT:**

Clare Morton (Chair), Peter Ross (PR), Ruth Goodall (RG), (AT), Justin Cohu (JC), Paul Cowley (PC)

Other attendance: Sonya Blythe (clerk)                      Member of the public

**Informal Items:**

**Police report**

Not received.

**County Councillor report**

Not present.

**1 Chairman's welcome and to receive apologies for absence**

Apologies were accepted from AT. JS was not present.

**2 Members' Declarations of Interests**

None raised.

**3 To approve and sign the minutes of the meeting held on 12 November 2018**

The minutes of the meeting were approved and signed subject to the following correction:

Attendees: *JC* should read *JS*.

**4 To receive information on matters arising from the minutes not covered elsewhere on the agenda**

None raised.

**5 To review and confirm the Asset Register, Risk Register and Internal Controls (Clerk)**

The asset register was agreed. It was noted that the war memorial had been added on since the last review.

The risk register and internal controls were agreed. No changes had been made in the previous year.

It was agreed to consider the purchase of a new notice board at the next meeting.  
ACTION CLERK.

**6 To receive information on the 2019 Parish Council Elections**

A report from the Clerk on the forthcoming parish council election was noted. The Clerk would circulate the nomination papers by email. Candidates were reminded that nomination papers must be delivered in person. CM offered to do this for all candidates.  
ACTION ALL.

**7 To receive an update on the new Broadland Tree Warden Network**

PC reported that he was one of two tree wardens for the parish and had attended the initial meeting of the new Broadland Tree Warden Network. Broadland no longer managed the network but had provided training, which PC had attended. Parishioners were reminded to report any tree issues to PC to feed upwards to Broadland Council. The next meeting would be held in March.

**8 To receive a report on the Local Chairs meeting**

PR reported than an informal meeting had been held in December to discuss the Western Link options. The 7 parishes expressed their views but there was no consensus.

**9 To receive an update on the revised Attlebridge, Morton on the Hill and Weston Longville Parish Plan**

RG reported that a group of fourteen people had been formed to represent the three parishes. A draft budget had been circulated of £2406, which another 10% would be added onto as a contingency. An application would be made to the Norfolk Community Foundation to the wind turbine fund for this. RG would complete documentation and forward to Clerk for completion. ACTION RG/CLERK.

**10 To discuss Highways issues**

To receive an update (John Staveley / Ruth Goodall)

**10.1 To discuss the NNDR Western Link (Ruth Goodall):**

RG reported that Parish Council comments had been submitted on time, documenting that WLPC did not support any option that ended at Wood Lane. She had also discussed WLPCs views with the County Councillor and the Labour Group Leader. A decision was expected in May 2019.

JC raised the fact that the comments had been submitted before Councillors had viewed the final document. Future protocol was discussed regarding sending responses outside of meetings. It was agreed that, when responses were delegated to the Clerk or an individual Councillor, an agreement would be reached on each occasion regarding whether the response could be submitted outright or whether it should be circulated to all Councillors prior to submission for comment.

**10.2** To discuss the A47 Duelling (Ruth Goodall)

RG had attended a meeting with Nigel Tyson and James Palace from Highways England where she had submitted arguments against a junction at Wood Lane. The final decision would be linked to the Western Link outcome.

**10.3** To discuss potential traffic calming (Ruth Goodall)

RG reported that an application under the Parish Partnership Scheme had been made for a SAM2 camera for Weston Hall Road and Weston Green. Westcotec had agreed the sites on Weston Hall Road but Weston Green was more complicated as the road had a national speed limit. They had suggested that two fixed solar panel signs stating “dangerous crossroads” be installed instead. The cost of these would be £14k. RG had contacted David Allfrey from Norfolk County Council and requested that NCC make a significant contribution as this would be part of the traffic calming that had been promised as part of the Norwich Northern Distributor Road. PR asked whether WLPC should be aiming to reduce the volume of traffic through the village rather than making it safer? CM advised that WLPC was looking to reduce both speed and volume through the parish as a whole not just the village. RG would chase DA for a response and ask what traffic calming measures might be possible. CM to speak with parishes with similar traffic calming to understand if they had noticed a benefit.

**11 Village Hall and play area**

**11.1** RG reported that the New Years Eve bonfire and firework display and New Year Day walk had been successful.

**11.2** The Hall for All had organised a bingo night on 8 March and a musical night on 30 March.

**11.3** It was agreed to consider discussing and purchasing public walk signage for the parish.

**12 Greener Weston**

**12.1** Environmental information would be pulled together and fed into the Parish Plan.

**12.2** RG would discuss with the organiser whether a litter pick would be required in March. If one is not required then CM will advertise a general tidy up in the Wensum Diary.

**13 To consider the following planning applications**

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**13.1** 20190028 - Single Storey Detached Annexe, Field Maple Barn, Weston Green Road. Separate dwelling, new build on a brown field site. No comment.

**13.2** 20182065 - Alterations to existing entrance gates whilst retaining listed gates, limestone piers and screen of spear-headed iron railings to widen road entrance (Listed Building), Weston Park Golf Club. No objection.

**13.3** To receive an update on the Honingham road traveller pitches situation.

CM reported that the occupier had lodged an appeal with the Planning Inspectorate stating that he had ten years of continuous habitation on site and therefore would not need planning permission. Evidence was being pulled together in preparation for this.

**13.4** To consider planning applications which have been received since distribution of the agenda.

None.

**13.5** To note and ratify planning applications responded to since the last meeting due to the deadline date:

20181855 - Erection of Workshop/Store. Norfolk Dinosaur Park, Morton Lane. Objection.

20182039 - Variation of Condition 4 Following Grant of Planning Permission 20171035. Weston Hall, Weston Hall Road . No comments sent.

20182036 - Conversion of Existing Barn into 1 No Dwelling (including Demolition Works), Demolition and removal of Hardstanding, Outbuildings (including Sports Hall, Swimming Pool, Greenhouses, Workshops & Aircraft Hanger) & Erection of 7 No Dwellings (Listed Building) (Revised Plan). Weston Hall, Weston Hall Road. No comments sent.

**14 To receive correspondence**

Royal Norwich Golf Course. The golf course had written to advise that they would make land available for a footpath from Lenwade to the golf course entrance, if WLPC would take responsibility for costs and maintenance of the footpath. It was felt that this would not benefit parishioners. It would benefit the Dinosaur Park but they would not contribute as the majority of visitors attended by car. CM agreed to request that Broadland Council liaise with the dinosaur park regarding an extended footpath and a contribution. ACTION CM

JC left meeting at 20.55.

**15 To receive the updated accounts for 2018/19.**

The accounts were noted.

To agree payment of accounts:

- i) Clerk salary, and expenses - £516.99
- ii) HMRC – Clerk tax £117.40
- iii) Lady Prince Smith – annual playing field rent £50
- iv) Parish Training and Support – Councillor training £55
- v) Ladywell Accountancy – annual payroll invoice £38
- vi) Hall for All – annual room hire £90

- vii) Cartridge People, printer toner £19.50 (c/o Clerk)
- viii) Bus and Us - NYD bus £350

**16 Any Other Business (items for information only).**

- 16.1 To add the following to the May agenda:
  - a discussion on the future use of wind turbine and CIL money.
  - to sign the Direct Debit form for the Information Commissioner Office
- 16.2 A discussion was held around future potential traffic calming options such as a road closure, and when to consult parishioners. A discussion would also have to also be held with NCC.

**17 To confirm the date of the next meeting:**

Monday 13 May 2019

**Meeting closed at 21:50**

*Signed* .....  
*Chairman.*