

Notice of Meeting and Summons to attend – A meeting of the Parish Council will be held at 7.30pm on Monday 13 November 2017 in the Hall for All, **Weston Longville** for the purpose of transacting the following business:

1	Chairman's welcome and to receive apologies for absence
2	To receive Members' Declarations of interests for meeting tonight and to update declaration of interest forms. Members must declare any personal interests in any items on the Agenda and state whether they also have a prejudicial interest. Members may speak and vote on a matter in which they have a personal interest, but must leave the room during discussion of a matter in which they have a prejudicial interest.
3	To approve and sign the minutes of the meeting held on 11 September 2017
4	To receive information on matters arising from the minutes not covered elsewhere on the agenda
5	To discuss the application for the Parson Woodforde to become a community asset
6	To agree the updated Publication Scheme
7	Highways issues a) To receive an update (John Staveley) b) To consider tasks to be reported to Highways (Clerk) c) NNDR and traffic calming in Weston (Ruth Goodall):
8	Village Hall and play area a) To receive an update (Ruth Goodall) b) To discuss the purchase of a car-park sign (Anthony Thomas)
9	Greener Weston a) To receive an update
10	To consider planning issues / applications
10.1	20171890 - Retention of Existing Travelling Showperson Site Involving Change of Use of Existing Area of Hardstanding, Holey Oak, Honingham Road
11	To receive outstanding correspondence and agree action/response (Clerk)

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11.1	Changes to local police service
11.2	Be Winter Ready
11.3	Consultation on updating disqualification criteria for local authority members
12	To review financial matters
12.1	To receive the updated accounts for 2017/18.
12.2	To agree payment of accounts: i) Clerk salary and expenses (salary £459.80, expenses £8.10). Standing order of £459.80 paid 1 October). ii) HMRC - staff tax £ £114.80
12.3	To note income: i) Broadland Council – CIL 2,614.68
12.4	To set the budget for 2018/19
12.5	To agree the precept for 2018/19
13	To receive any other business (for information only)
14	To receive items for the next agenda
15	To confirm the date and venue of future meetings: Monday 12 February 2018 Monday 14 May Monday 9 July Monday 10 September Monday 12 November

Sonya Blythe
Clerk to the Council – November 2017